



HARVARD EXTENSION SCHOOL

Lowell Scholarship Program

51 Brattle Street, Cambridge, Massachusetts 02138-3722 • (617) 495-4024 • www.extension.harvard.edu

Lowell Scholarship Program Student Checklist

The Extension School is designed for working adult students who ordinarily have 10+ years of employment, life, and academic experience. Via the Lowell Student Scholarship program, we offer a few Boston-area high school students the opportunity to take introductory undergraduate courses with us for half-tuition.

Choosing a Course

Check www.extension.harvard.edu/courses for up-to-date course information and review the calendar at www.extension.harvard.edu/academic-calendar for critical registration, drop and withdrawal deadlines.

Discuss your course selection with a high school teacher or adviser.

To help ensure success, we recommend that you choose skills-based courses such as computer science, math, or foreign language, as well as introductory content courses, such as Introduction to Psychology. Graduate level courses, management courses, active learning weekend courses, or online courses with an intensive weekend on campus are not eligible.

Carefully read the course description. Check prerequisites and meeting times and make sure the course is offered for undergraduate credit.

Take a look at course textbooks at the Harvard Coop, 3rd floor. Choose a course whose books you look forward to reading.

Get a copy of the course syllabus from the course description online or in class on the first day.

Registration Procedure

Register online by clicking on Add Courses under Course Registration and Schedule in your Online Services account.

Submit 50% of the published undergraduate tuition by the payment deadline noted on the calendar.

Complete the Lowell Scholarship Student Form and submit it with your most recent transcript and teacher/counselor recommendation.

All materials must be received by August 15 for Fall and January 9 for Spring. Send to: Enrollment Services, 51 Brattle Street, Cambridge, MA 02138-3722. Incomplete applications will not be processed.

Advice, Transcripts, and Future Use

Taking courses at the Harvard Extension School is a rewarding experience; however, be prepared to work hard. College courses demand more of students than do high school courses. It goes without saying that all work should be your own, and you should be aware of our academic honesty guidelines. We recommend that you review our tips for avoiding plagiarism and other resources at www.extension.harvard.edu/resources-policies/resources.

The course that you will take is undergraduate credit-bearing, resulting in an official grade and university transcript from Harvard Extension School. Courses will result in a letter grade or WD (indicating withdrawal), which will appear on a transcript from Harvard Extension School. You'll be required to submit your Harvard Extension School transcript with your college applications regardless of the grade you receive, if applications ask students to submit all official transcripts. While it is always up to an individual school to determine credit, Harvard Extension School credit is ordinarily transferrable to most colleges and universities.

TIP: If you find yourself unable to complete the course, we strongly recommend that you formally withdraw by the deadline. If you don't withdraw and don't complete the course, you will earn a failing grade.

Please note, all students pursuing admission to the ALB degree program at Harvard Extension School must possess a high school diploma or its equivalent, and students may not enroll in degree program courses at Harvard Extension School to use toward admission until five years after their high school credential was earned.



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Lowell Scholarship Student Form

Lowell Scholars must be high school students in Boston-area schools (grades 10–12) with a B average or higher. You must take your course for undergraduate credit, and you must meet all course prerequisites. Students may enroll in only one course each semester. Scholarships cannot be used for January term courses.

Please type or print clearly.

Name _____ Student ID # (if known) _____
(full legal name exactly as printed on your government-issued ID)

Address _____

Home phone # (____) _____ Cell phone # (____) _____ E-mail _____

Your school _____ CEEB code (if known) _____

Graduation year _____ Are you in the ALB program? Yes No

Have you received a Lowell Scholarship before? Yes No

If yes, course name _____ Grade received _____

Enter your course information here. (You must register for the course online.)

5-digit course reference number (CRN)	Subject	Subject number	Course title (and section number, if applicable)
		E-	

If the course you plan to take has a prerequisite, list the course(s) you have taken to meet the prerequisite, where you took it, and the grade you earned:

Note: For fall, you may submit your transcript only. (Teacher/Counselor Recommendation is not required.)



Teacher/Counselor Recommendation

This section should be completed by a teacher or counselor who is familiar with your work in the subjects you wish to take.

Recommender's name _____ Title _____

School address _____ Phone _____

Please comment briefly on a separate sheet of paper on the qualifications of the student keeping in mind that the student will take the course for college credit.

Signature of recommender _____ Date _____

Signature of Lowell Scholarship Coordinator, teacher, or other high school administrator _____ Date _____