Request for Private Student Loan Certification
Academic Year 2014–15

Certification of private student loans is based on the cost of attendance for your planned enrollment. For students not admitted to a degree or Health Careers program, private student loan certifications will be limited to a maximum of three semesters, not to exceed a total of $25,000 for students seeking a degree, and $15,000 for students seeking a professional certificate. Private student loans are primarily intended to cover tuition and fees, books and transportation, and are designed to be a supplement to your other financial resources.

Private student loans may not be certified for students who are not in good academic standing.

To apply and receive loan certification you must:
1. complete the lender’s loan application using the school code: 00215503
2. receive approval following a credit check and data verification by the lender
3. complete and submit this form to Student Financial Services
4. receive confirmation from Student Financial Services regarding the loan amount that will be certified

The loan certification process may take up to two weeks. Additional processing time may be required by your lender. In order for you to be able to use your anticipated loan funds to register before the end of the late registration period, Student Financial Services must receive both this form and your loan approval by the first day of classes.

Student Financial Services certifies the following for your lender:
• your enrollment plans
• that the loan amount you requested fits within the standard cost of attendance for your planned enrollment

| 2014–15 standard cost of attendance budget for enrollment of half time (8 credits per term) or more. |
| --- | --- |
| FALL OR SPRING TERM | FALL AND SPRING TERMS |
| (4.5 months) | (9 months) |

- Housing and food: $9,000 / $18,000
- Books and supplies: $350 / $700
- Miscellaneous: $1,500 / $3,000
- Transportation: $400 / $800
- Tuition + Fees (determined by your course selection): $ / $
- Total: $ / $

If you will be attending less than half time (6 credits or fewer per term), only tuition and fees, books and supplies, and transportation will be included in your cost of attendance budget.

Once your loan is certified:
• Review your student account online at www.extension.harvard.edu. Funds will appear either as a credit to your student account or as an anticipated credit, which allows you to register.
• Changing your enrollment may impact your loan eligibility.

Continued on next page.
**LEGAL NAME**

Last (family name)  First  Middle

**SOCIAL SECURITY NUMBER**

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**DCE ID NUMBER (if known)**

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(see www.extension.harvard.edu/login if unsure)

**DATE OF BIRTH (example: MAY 16, 1990)**

Month (MMM)  Day (dd)  Year (yyyy)

**CURRENT MAILING ADDRESS**

Street

City  State  Zip/Postal code

E-mail address (Please provide only one e-mail address.)

Telephone number (including area/country code)  Work telephone number (including area/country code)  Cell phone number (including area/country code)

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Check the academic program to which you are admitted or intend to be admitted:

<table>
<thead>
<tr>
<th>LIBERAL ARTS DEGREES</th>
<th>PROFESSIONAL DEGREES</th>
<th>UNDECIDED</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Associate in Arts (AA)</td>
<td>Master of Liberal Arts (ALM) in</td>
<td>□ Undergraduate credit</td>
</tr>
<tr>
<td>□ Bachelor of Liberal Arts (ALB)</td>
<td>□ Biotechnology</td>
<td>□ Graduate credit</td>
</tr>
<tr>
<td>□ Master of Liberal Arts (ALM)</td>
<td>□ Educational Technologies</td>
<td></td>
</tr>
<tr>
<td>□ Health Careers Program</td>
<td>□ Information Technology</td>
<td></td>
</tr>
<tr>
<td>□ Professional Certificate</td>
<td>□ Journalism</td>
<td></td>
</tr>
<tr>
<td>□</td>
<td>□ Management</td>
<td></td>
</tr>
<tr>
<td>□</td>
<td>□ Mathematics for Teaching</td>
<td></td>
</tr>
<tr>
<td>□</td>
<td>□ Museum Studies</td>
<td></td>
</tr>
<tr>
<td>□</td>
<td>□ Sustainability and Environmental Management</td>
<td></td>
</tr>
</tbody>
</table>

**OTHER**

□ Health Careers Program

When do you expect to complete your studies?  ____________________

MMM/YYY (example: JUN/2013)

Check the number of credits in which you plan to enroll. Your loan certification will be based on the enrollment indicated here.

<table>
<thead>
<tr>
<th>Fall:</th>
<th>4 credits</th>
<th>8 credits</th>
<th>12 credits</th>
<th>16 credits</th>
<th>Internship/Thesis</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>January session:</td>
<td>2 credits</td>
<td>4 credits</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Spring:</th>
<th>4 credits</th>
<th>8 credits</th>
<th>12 credits</th>
<th>16 credits</th>
<th>Internship/Thesis</th>
<th>Other</th>
</tr>
</thead>
</table>

Check your housing status:  □ off campus  □ with my parents

Indicate the name of your lender and the type of loan for which you are applying:

Lender  Loan type

Indicate the total loan amount you are requesting:  $________

The maximum loan amount that may be certified is your cost of attendance minus any other aid you will receive.

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I certify that all of the above information is true and complete to the best of my knowledge. I understand that I am responsible for updating my financial aid application information if there are changes during the course of my 2014–15 enrollment.

________________________________________  ______________________________________

Student’s signature  Date