



Harvard University Extension School

Undergraduate Degree Programs Office

51 Brattle Street • Cambridge, Massachusetts 02138-3722 • (617) 495-9413 • Fax: (617) 998-8494 • www.extension.harvard.edu/undergrad/

Field of Study Proposal Form

The field of study option is open to Extension School ALB degree candidates who wish to concentrate their undergraduate studies in a specific field (e.g., biology, government, or religion) within their chosen area of concentration (sciences, social sciences, or humanities). To be eligible, candidates must have completed at least two Harvard courses in the proposed field with honors grades. Only courses taken at Harvard count toward the field of study; transfer courses are not applicable.

Ideal candidates for this option are students who have completed two or three courses in a particular subject at Harvard that sparked their interest to learn more, and who are considering a graduate degree or career in the field. In addition, candidates who want their undergraduate degree to focus on a specific area of interest can benefit from the organization and academic advice, including a Faculty Advisor that a field of study offers.

Fields of study are individually designed for students. Each semester, students receive advising on the courses that will count toward their fields, given their unique backgrounds, interests, and future plans. Completing a field of study will not change the degree earned; it will not appear on the diploma, but it will appear on a candidate's official transcript for graduate school admission committees or prospective employers to review.

Candidates may do only one field of study. They must complete a minimum of 32 credits in their field at Harvard with B- or higher grades and maintain an overall field GPA of 3.0. Please submit this form to Mark Ouchida, assistant director, Undergraduate Degree Programs.

Student Information

Name _____
First *Last*

Address _____
Street

_____ *City* *State* *Zip*

E-mail address _____ Daytime phone number _____

Student ID number @

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(see www.extension.harvard.edu/login if unsure)

Area of concentration _____
(i.e., sciences, social sciences, or humanities)

Proposed field of study _____
(i.e., psychology, government, or history)

Background

Please list the Harvard courses that you have completed in this field:

Why have you chosen this field of study? Do you plan to continue your studies in a graduate program? If so, where and what program? Do you plan on a career in this field? If so, what kind of job and where?

Multiple horizontal lines for writing the response to the question above.

Faculty Advisor Option

Would you like to meet with a Harvard Extension School instructor in this field to discuss course selection and future plans?

- Yes (students in their last semester cannot request a faculty advisor)
- No, not at this time. I will contact the office if I change my mind.

If yes, please list instructor names in order of preference (i.e., first choice, second choice, third choice). The Assistant Director will contact the instructor(s) in this order on your behalf.

1st choice _____
2nd choice _____
3rd choice _____

Student's signature _____ Date _____

Undergraduate Degree Programs Office use only
Approved by _____ Date _____
Faculty member contacted? _____ Approval letter sent to student? _____